

# **NORMANHURST SCHOOL**

## **ADMISSIONS POLICY**

### **Policy Statement**

This policy has been authorised by the Principals of Normanhurst School. It is addressed to parents of prospective pupils and to all members of the teaching and administration staff.

The aims of this policy are to identify and admit children who will benefit from an academic education and who will contribute to and benefit from the ethos and activities of the school community. If the School is over subscribed and we have to decide between two or more candidates after all appropriate allowances and special consideration has been given, we may give preference to:

- A child who already has a brother or sister in the School; or
- A child who will remain at Normanhurst School until the end of the final year (Year 11).

### **Equal Opportunities**

We welcome children from all ethnic groups, backgrounds and creeds. Human rights and freedoms are respected but must be balanced with the lawful needs and rules of our School community and the rights and freedom of others. All candidates for admission will be treated equally irrespective of their parents' race, colour, language, religion, political or other opinion, national or social origin, association with a national minority, orientation, birth or other status.

### **Disability**

At present, our facilities for children with disabilities are limited, but we will do all that is reasonable to ensure that the School's culture, policies and procedures are made accessible to children with disabilities. When a disability or special educational need is made known to us, we will consult with parents and make reasonable adjustments to our admissions procedures and arrangements to enable a child, if s/he is able, to satisfy our admission requirements.

### **School Admissions**

The main points of entry are at Nursery (2½-5), Junior School (6-10) and Senior School (11-16). Occasional vacancies occur during the academic year and prospective parents are always welcome to contact the Admissions Registrar to check the availability of these places.

### **Entry into the Nursery**

Children are usually admitted during the term in which they are 3. There is a three-term entry system, with the majority of children starting in the Autumn Term as long as they are dry.

Children start with a minimum of 3 sessions and have the opportunity to increase their time with us over the course of the academic year. They are expected to attend full time mornings and afternoons by the Summer Term before they start in Reception.

### **Entry into the Junior School**

Entry into the Junior School from Year 1 is by interview and classroom observation. From Year 3 (7+) there is also a short Entrance Examination.

### **Entry into the Senior School**

For entry into Year 7 (11+) and beyond, prospective pupils are required to sit an Entrance Examination followed by an interview. Candidates will be tested in English, Maths and Non-Verbal Reasoning.

The School is looking for pupils who show potential as well as those who are academically able. We also look to pupils who are particularly talented in Music, Art, Drama or Sport. We are looking for confident, well-rounded children.

### **Scholarship at Year 7 (11+)**

Several part-scholarships may be awarded as a result of the examination and interview process.